How to Register on the Comdata Cardholder Website

www.cardholder.comdata.com

COMDATA CORPORATE PAYMENTS

Manage Your Funds With the Click of a Mouse

You work hard for your money and shouldn't have to work hard to manage it.

Comdata Cardholder Web Services is an online self-service website that allows you to easily monitor and manage your Comdata[®] Payroll MasterCard[®] account, your direct deposit account information, and view your pay stub.

Follow these 3 Easy Steps to Get Started Today!

1. Registration

- Open a web browser and search for www.cardholder.comdata.com.
- First time users must register and create a profile. Click on the "Cardholders Registration Here" button on the left side of the page or the "Are You a New User? Click here to register" link below the "LOG IN" button to register as a new user.

2. Account Activation

- Enter your "Comdata Card Number" from the front of your card.
- Enter your 9-digit SSN for the Activation Code.
- Click Next.

3. Account Profile

Enter:

- A user name of your choice (up to 16 letters and numbers).
- Email address.
- Desired password (passwords are case sensitive and must be 8-20 characters in length with at least 1 letter and 1 number).
- Choose your security question by clicking on the down arrow on the right.
- Place the answer to your security question in the security answers field.
- Click "Submit".

You are now registered on the Comdata Cardholder Website!



Payroll & Workforce Productivity Prepaid Solutions

Take Advantage of the Many Features

- Enroll to receive text message alerts of your card balance and usage.
- Check your account balance and view transaction history.
- Transfer money from your card to a bank account.
- View your pay stub.

Account Activation		
Please enter your card num	er and activation code to begin registration.	
Card Number 5115168683611194		
Activation Code		
777000000		
Next		
	home comdata.com	
	nectData	

User Name:		
Agayeb You	r User Name can be any comb	pination of up to 18 letters and numbers and is not case sensitive.
E-mail Address:		
agay@comdata.com		
tener animit and appendix	and the second	word. You must verify your password by entering it again.
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Desired Password:	Re-enter Password:	
	* *******	Passwords are case sensitive and must be 8-20 characters in length with at least 1 letter and at least 1 number.
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Cardholder Informatio		
Cardholder Name:	TEST CARD COMDATA	
Cardholder Reference Number:	103822839	
Tax ID/Social Security Number :	*****0000	
Cardholder Status:	ACCOUNT OK	
Available Balance:	0.00	
Currency:	US DOLLAR	
Language:	ENGLISH	
Country:	United States	
Card Number	Card Type	Card Status



USVerify Paystub Mobile Access

Additional Way to View Your Paystub

Directions:

- 1. Go to www.uspayserv.com.
- 2. Username is your 9-digit SSN and your default pin is the last 5-digits of your SSN.*
- 3. Use the following Employer Code: 10002768

*Preferred method of viewing paystub is through cardholder web.

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	User Login					
	If you are already a user of USPayserv services, you can quickly login here.					
	Username:					
	PIN:					
	Employer Code:					
Login Forgot your PIN?						
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No access to computer; no problem! Download the Comdata Mobile app to your cell phone!



Customer Service

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